

**Report of Plagiarism**  
**College of Liberal & Creative Arts**

**Note: Please provide as much of the following information as you can.**

Date:

Student Name and Identification Number:

Student Address:

Student Email:

Student Phone Number:

Course:

Faculty Name:

Faculty Department/Program:

Faculty Email:

Faculty Phone:

Please briefly describe the circumstances surrounding the incident of plagiarism, and attach any supporting materials (the paper submitted by the student, copies from the source, your syllabus with policy regarding plagiarism, etc.). Also, please summarize any other information that you feel might be relevant, such as what you told the student, what grading or other actions you have taken, how the student responded, and your evaluation of your student's understanding of plagiarism as a serious academic offense.

Faculty Signature:

Comment and Signature by Department Chair or Program Director: